



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"Enriching Lives"

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December 30, 2003

IN REPLY PLEASE

REFER TO FILE: **AS-0**
70114

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**HEATING, VENTILATION, AND AIR-CONDITIONING SYSTEM
PUBLIC WORKS' HEADQUARTERS
SUPERVISORIAL DISTRICT 5
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve assignment of Contract No. 70114, "Heating, Ventilation, and Air-Conditioning System" for Public Works' Headquarters to Cal-Air, Inc., located in Whittier, California. This contract will continue until May 11, 2004.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 18, 1996, Synopsis 46, your Board awarded Contract No. 70114 to Air Mechanical, Inc., to provide heating, ventilation, and air-conditioning installation, equipment warranties, and maintenance services for Public Works' Headquarters in Alhambra. Your Board also approved extension of the service for an additional year on April 29, 2003, Synopsis 66, to Air Mechanical, Inc. However, Cal-Air, Inc., has purchased all of Air Mechanical Company's assets including Contract No. 70114. The contract allows assignment only upon approval by your Board. Therefore, we recommend assignment of the contract to Cal-Air, Inc., until May 11, 2004, when the contract expires.

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Implementation of Strategic Plan Goals

This action is consistent with the County's Strategic Plan Goal of Organizational Effectiveness. This contract supports internal operations through the utilization of this contractor's expertise to effectively provide these services in a timely and responsive manner.

FISCAL IMPACT/FINANCING

This assignment will not change the contract's annual not-to-exceed amount of \$12,000.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contract provides that the contract may not be assigned without the written consent of the Board of Supervisors. Cal-Air, Inc. has agreed to assume all rights and obligations required by this contract.

CONCLUSION

One approved copy of this letter is requested.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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cc: Chief Administrative Office
County Counsel